

24 September 2008

**All Members**  
**New Zealand Association of Resource Management**

**Notice of Meeting**

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of the New Zealand Association of Resource Management will be held in the **Rutherford Hotel, Nelson on Monday, 13 October 2008, commencing at 5.00pm.**

T Manderson  
**Secretary**

**AGENDA**

Apologies

Item 1 Confirmation of Minutes of 2007 AGM

Matters Arising

Item 2 President's Report

Item 3 Treasurer's Report

Item 4 Regional Coordinators Report

Item 5 Auditors Report/Election of Auditor

Item 6 Election of Officers

Item 7 General Business

## ITEM 1

24 September 2008

### **Memorandum to Members New Zealand Association of Resource Management**

#### **Confirmation of Minutes – Annual General Meeting 25 September 2007**

Minutes of the Annual General Meeting of the New Zealand Association of Resource Management Inc held on **Tuesday 25 September 2007 6.00pm.**

#### **Recommendation**

THAT the New Zealand Association of Resource Management

1. take as read and receive the minutes of the Annual General Meeting of the NZ Association of Resource Management Inc held on Tuesday 25 September at 6.00pm.

T Manderson  
Secretary

#### **Minutes**

Annual General Meeting of the New Zealand Association of Resource Management held in the **Palmerston North Convention Centre, Main Street, Palmerston North on Tuesday, 25 September 2007, commencing at 5.00pm.**

#### **PRESENT**

20 Members  
6 Executive Committee Members

#### **Apologies**

Murray Harris, Mike Tuohy, Clive Tosser, Bala Tikisetty, Andrew Fenemor

It was moved that the apologies be accepted.

Ngapo/Abercrombie

**ITEM 1 - Confirmation of Minutes –  
Annual General Meeting 21 November 2006**

Minutes of the Annual General Meeting of the New Zealand Association of Resource Management Inc held on Tuesday 21 November at 5.30pm.

**Resolved**

THAT the New Zealand Association of Resource Management

2. accepts the minutes of the Annual General Meeting of the NZ Association of Resource Management Inc held on Tuesday 21 November at 5.30pm.

Stokes/Whale

**ITEM 2 - Annual Report of the President**

The Annual Report of the President, Simon Stokes, was provided for members' information.

**Resolved**

THAT the New Zealand Association of Resource Management

1. accepts the President's Annual Report for the year 2006

**Stokes/Manson**

S Stokes took his report as being read but highlighted that the 2006 conference had 10K profit and thanked Chris Phillips for his efforts. S Stokes noted that there was now 60K in term deposits. It was noted the Alan Campbell was looking into CPRM further.

**ITEM 3 - Annual Report of Treasurer**

The Annual Report of the Treasurer for the 1 January 2006 to 31 December 2006 financial year was attached.

**Resolved**

THAT the New Zealand Association of Resource Management:

1. accepts the Treasurer's Annual Report for the 1 January 2006 to 31 December 2006 year.

Manderson/Phillips

Took suggestions from the floor as to what should be done with money given the healthy financial state of the Association. S. Stokes noted the fund to run workshops/regional events and that people were to be encouraged to take more up for these events. One possibility was to fund Visual Soil Assessment or LUC handbooks, though only preliminary discussions had been undertaken. Could also be workshops/training associated with these.

G. Sutton raised the idea of having apprenticeship/cadetship. P. Manson considered it might be better to target secondary schools rather than just one set of money to one person, could have a hosted day out with a soil conservator.

G. Eyles though monies should be used for the re-education of members. People in the game for 10-15 years could do a refresher course.

C. Phillips noted that the operating costs of NZARM are just covered by the membership fees and that additional spending would be spending capital built up through profits. S. Stokes noted that not all conferences make as much profit as others. However he wanted to see members looking to NZARM as a funding option for training.

I Cairns noted need to have a certain amount in the bank and rest can be offered in areas that will support and generate more membership. Peter xxx (HBRC?) agreed and that there could be improvements made in branding. Also should possibly be doing more lobbying and NZARM should consider this.

**ITEM 4 - Regional Coordinators Annual Report**

Glen Sutton provided the Regional Coordinators Report for 2006 for members' information.

**Resolved**

THAT the New Zealand Association of Resource Management:

1. accepts the Annual Report of the Regional Coordinator for 2006

Washington/Abercrombie

#### **ITEM 5 – Audit of Annual Accounts**

##### **Resolved**

THAT the New Zealand Association of Resource Management:

1. accepts the Annual Audit for the year ending 2006.

Manderson/Ngapo

#### **ITEM 6 – General Business**

S. Stokes read out the names of all the new members.

S. Stokes noted that A. Campbell had to investigate carrying on with CPRM as changes in Australia with administration have changed the requirements. A. Campbell will be looking at the requirements, and whether NZIAS or NZARM pick up the license. There are questions that need to be discussed around a) does NZARM continue with CPRM? b) is CPRM needed? c) are there other options?

G. Eyles noted he would be disappointed if CPRM was dropped and considered there is a need to have a practicing certificate as a post-graduate qualification. C. Phillips noted that approximately 5% of the membership have it.

G. Eyles asked why only 11 people have it, if in theory it should be of value to at least 1/3 of the membership, either it isn't or it is not being promoted well enough or people are too lazy. P. Manson noted the need to lobby and raise the profile of CPRM.

S. Stokes stated that the Exec had moved that he lobby HR people in Councils' etc. CPRM has been raised on a number of occasions and people should be aware. Was aware it can seem complicated and initial certification process could be easier. The Executive were committed to having some sort of classification and were awaiting on the report from A. Campbell. Section 10 of the Constitution talks about a Soil Certificate that relates to NZARM, could look into this as an option which may cost less.

I. Cairns noted that in the 90s they wanted people to take responsibility for additional post-graduate training. So long as whatever have is soundly based and means what it says.



There being no further business the Chairperson declared the meeting closed at 6.45pm.

**Confirmed  
Chairperson:**

**Date:**

## ITEM 2

24 September 2008

### **Memorandum to Members New Zealand Association of Resource Management**

#### **Annual Report of the President**

The Annual Report of the President, Simon Stokes, is provided for members' information.

#### **Recommendation**

THAT the New Zealand Association of Resource Management

2. receive the President's Annual Report for the year 2007

T Manderson  
**Secretary**

## **President's Annual Report, 2007**

Simon Stokes  
President  
24 September 2008

Welcome to Nelson for the 55<sup>th</sup> annual conference and AGM. The Association's thanks are extended to Andrew Fenemor and his team in putting this year's programme together for the conference.

The Executive has been busy this year. Shelley Washington took on board the role of National Coordinator of the Regional Coordinators. She has been working very hard at providing a level of coordination and enthusiasm to the role, particularly with the regional coordinators themselves. The aim of this role is to ensure we network and supply the membership with information. The co-opted appointees of Ross Abercrombie, Norm Ngapo, and John Whale have all provided valuable effort over the last year. They have supported me in meetings with MAF, developed policies for the Exec, and worked on special projects such as the NZARM Outstanding Achievement Award to be awarded for the first time at our conference dinner.

However three long term members of the Executive are standing down this year.

I spoke at last years AGM about Chris Phillips' long association and work for NZARM and Broadsheet. This time we see him stand down from his role of immediate past president. We thank you for your time Chris.

Murray Harris is also standing down. Murray was co-opted and then elected as an ordinary member and subsequently became treasurer. He has been keeping a sharp eye on finances as treasurer. It is sad that this year Murray is not standing again for the role as he has been many things to us – enthusiast, deep south connection point, provider of wisdom on many issues, and kept the books. Murray also played a huge part in the 2004 Gore conference. I thank him for his contribution and wish him well.

Tabitha Manderson is also standing down from her role on the Exec which by all accounts has been as secretary from day one. Where would we be without a secretary who does all the work of an Association. Tabitha has been fantastic for NZARM and has always provided the professional edge to our meetings and activities. Later on she also became our employed secretariat to complete the additional administrative tasks that we need to have done. Not only that she and Andrew almost single handedly put on the 2007 Palmerston North conference. At that conference she devised the well thought of 'tourney' which was a success. I thank Tabitha for her work, commitment, and excellence and wish her well into the future.

Andrew Manderson (Broadsheet editor) has continued to deliver a Broadsheet that has been thoroughly applauded and set a new standard. Andrew has indicated that he will step down as Editor after the December issue so we are going to miss him. The Executive is very thankful of his work and contribution.

Due to Tabitha and Andrew standing down the new Executives highest priority is to ensure we have a new secretariat and Broadsheet Editor.

Regional meetings were held in Timaru (post conference get together for south island members), and Rotorua (forest conversions and environmental effects). By all accounts these were very successful and enjoyed by those members who attended. The Executive is supporting a reunion of Taupo area soil conservation being coordinated by Ian Cairns, in November this year.

The last recipient of the Lance McCaskill Award, Alan Campbell is speaking at the conference dinner this year. It would be good to see members apply for this award more frequently to support their learning and ours. We don't see enough applications.

As you will see from the treasurer's report, the current Association finances are relatively healthy. We have \$60,000 in term deposit which is potentially going to be added to after this conference. The Executive have approved a level of funding support to part fund the re-print costs of the Land Use Capability Handbook. The outcome is to have a printed copy for every member. The handbook is due for printing late in 2008 or early 2009. It is also apparent that the secretariat cost will increase. So while we are healthy we still have to be fiscally prudent for the future of the Association. Particularly if we want to retain a low membership fee and low conference attendance costs.

A website analysis was completed and the review supported keeping our current website in place – this potentially saved a lot of expense. Thanks to Chris and Landcare Research who continue to host our site for nominal rates.

Membership is stable at 230 plus, it has been for several years now. It seems that the executive have approved more new members than ever at meetings over the last year. However there is always a steady flow of resignations also. Growing the membership base is always a focus and the executive are working hard to promote the Association.

The Executive is aiming to be more professional and provide a more professional association for people to belong to. This process is taking shape, but sometimes perhaps not fast enough. However given our volunteer roles we are doing as much as possible.

Overall, we will maintain a focus on finances, conferences, membership, broadsheet and the website, training and workshops, and look for further opportunities to enhance the brand.



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Without the dedication and effort from all those on the Executive and you as members who support the regional workshops, come to the annual conference and keep us informed via your contributions to the Broadsheet, NZARM would not exist. I thank your Executive team and you all for your efforts and continued support over the last year and look forward to your collective contributions over the coming year.

Finally, it may be the end of an era for soil conservators with the passing of our most illustrious honorary member, Lindsay Poole (1908-2008). He had a major impact on New Zealand in many ways, but particularly forestry. We honour his achievements and miss his presence. One of his most liked quotes were from words of Judge Arnold Palmer, a retired judge of the Planning Tribunal. “It is necessary for every community to have a common ethic governing its relationship with the natural world. If the community does not have a common ethic, its debates about the environment will be reduced to a Darwinian struggle of special interest groups, where power, not morality rules”.

I hope you all have an enjoyable conference and later this year an excellent summer break.

Simon Stokes  
President

## ITEM 3

24 September 2008

### **Memorandum to Members New Zealand Association of Resource Management**

#### **Annual Report of Treasurer**

The attached Annual Report of the Treasurer for the 1 January 2007 to 31 December 2007 financial year.

#### **Recommendation**

THAT the New Zealand Association of Resource Management:

2. receive the Treasurer's Annual Report for the 1 January 2007 to 31 December 2007 year.

T Manderson  
**Secretary**

**Memorandum**

To: All Members, New Zealand Association of Resource Management Inc.

From: Treasurer, M Harris

File: NZARM

Date: 24 September 2008

**Annual Treasurer's Report**

1. This report addresses the financial year 1 January 2007 to 31 December 2007 as audited elsewhere in this Agenda, and also addresses for members' information, our current position for the 2008 financial year.

**Income**

2. Total income at 31.12.07 was \$20,761.22.
3. Income from membership fees totalled \$10,355.
4. Interest from term deposits was \$4091.86. The Association has \$60,000 held in 4 separate 90 day term deposits at the TSB.
5. Income from the Conference account was \$12,379.03

**Expenditure**

6. Expenditure totalled \$19,090.49.

**Treasurer's Comments**

7. The Association remains in a healthy financial state. An opening balance of \$52,372.41 (including investments) was carried forward from the financial year ended December 2006, increasing to a closing balance at year end (31.12.07) of \$60,107.80.

Current budgeting considers membership steady at 230-240 members but with honorary and retired members an anticipated subscription income of around \$10,000 again for the 2008 year. With a number of members having got into arrears a small number of members have been notified twice that since they have been in arrears for more than two years have been informed that have ceased to be a member of the Association in accordance with Clause 11.2 of the Constitution.

**Recommendation:**

That the Treasurer's report for 2007 be received.

M Harris

**Treasurer**

## **ITEM 4**

24 September 2008

**Memorandum to Members**  
**New Zealand Association of Resource Management**

**Regional Coordinators Annual Report**

Shelley Washington has provided the attached Regional Coordinators Report for 2007 for members' information.

**Recommendation**

THAT the New Zealand Association of Resource Management:

2. receive the Annual Report of the Regional Coordinator for 2007

T Manderson  
**Secretary**

## Regional Coordinators Report 2007

There have been a few changes this year with three of our team of regional coordinators handing on their roles: Mary-Anne Baker (Nelson & Tasman) and Paul Williams (Marlborough) and Shelley Washington (West Coast). Thankyou to Mary-Anne and Paul for their efforts in recent years. We have combined the Nelson, Tasman, Marlborough and West Coast regions into one, with a new regional coordinator, Barbara Stuart. These regions can be separated back out once there is greater membership in those areas. A big thanks goes to the Nelson and Tasman regions for hosting this years exciting conference on the topic of Integrated Catchment Management.

### **The current team is now:**

Nelson, Tasman, Marlborough and West Coast	Barbara Stuart
Wellington	Dave Cameron
Northland	Bob Cathcart
Waikato	Tane Desmond
Canterbury	Judith Earl-Goulet
Gisborne	Peter Fantham
Auckland	Rob Hughes
Hawkes Bay	Peter Manson
Otago	Nicola McGrouther
Southland	Jim Risk
Taranaki	Don Shearman
Manawatu	Malcolm Todd
Bay of Plenty	John Whale

Regional Coordinators have continued to notify NZARM members in their regions of events that may be of interest, have updated members on NZARM matters and sought feedback, and have updated membership information for their regions, and promoted membership. Many new members have joined NZARM over the 2007-08 year.

### **Regional meetings**

On 19 October 2007, near Pataruru, a Forest Conversions and Environmental Effects meeting was hosted by Environment Waikato. Twenty four people from Environment Waikato, Environment Bay Of Plenty, Hawkes Bay Regional Council and forestry companies attended this event which included field trips and talks with farmers.

On November 6<sup>th</sup> 2007, in and around Geraldine, a Forestry Code of Practice workshop was held. This was a combined Otago and Canterbury NZARM workshop organised by Judith Earl-Goulet and Nicola McGrouther. Twenty three people took part. The theme was the revamped Environmental Code of Practice for Forestry. NZARM member Peter Weir, who chairs the NZ Forest Owners Association Environment Committee, provided a stimulating and passionate presentation on the development and implementation of the code of practice and Blakely Pacific kindly



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hosted a field visit to their Geraldine Forest operations. This event received NZARM funding and an article was written for Broadsheet (December issue).

On the weekend of November 22 and 23 2008, there is a reunion, field trip and dinner, titled 'Soil Conservation – Taupo Revisited'. This will be of great interest to NZARM members. Soil conservators of the 1960s to the 2000s are invited to a weekend of introspection, inspection and entertainment in Taupo. Queries and confirmation to Ian Cairns, (06) 844 3384 and [I.cairns@xtra.co.nz](mailto:I.cairns@xtra.co.nz). This event has received NZARM funding.

Thanks to all the regional coordinators for their efforts this year and I look forward to another exciting year with you in 2008-09.

Shelley Washington  
NZARM National Regional Coordinator





## ITEM 6

24 September 2008

**Memorandum to Members**  
**New Zealand Association of Resource Management**

**Election of Officers**  
**NZARM Executive Committee**

1. According to Clause 13.1 of the Constitution, Officers of the Executive Committee are elected once every two years by postal ballot closing at the AGM. Election of Officers is due at the 2008 Annual General Meeting.
2. Nomination forms were posted to all members on 16 August 2008, closing on 12 September 2008. Single nominations were received for the positions of President, Secretary, Treasurer and for the Ordinary Committee Member.
3. Accordingly, no election is deemed necessary and the following are confirmed to the positions for which they were nominated:

Simon Stokes	President
John Whale	Secretary
Ross Abercrombie	Treasurer
Barbara Stuart	Ordinary Committee member

**Recommendation**

THAT the New Zealand Association of Resource Management:

1. confirms the election of President – Simon Stokes, Secretary – John Whale, Treasurer – Ross Abercrombie, and Committee Member – Barbara Stuart

T Manderson  
**Secretary**





## **ITEM 7**

### **General Business**

#### **Discussion of future of CPRM**

